



**COSTA MESA SANITARY DISTRICT  
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING  
JANUARY 12, 2006**

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**CALL TO ORDER**

The Board of Directors of the Costa Mesa Sanitary District met in regular session on January 12, 2006, at 6:00 p.m. at 628 W. 19<sup>th</sup> Street, Costa Mesa.

President Ferryman called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Director Worthington led the Pledge of Allegiance.

**INVOCATION**

Director Ferryman gave the invocation.

**ROLL CALL DIRECTORS PRESENT:**

James Ferryman, Greg Woodside, Art Perry, Arlene Schafer, Dan Worthington

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Robin B. Hamers, Manager/District Engineer; Alan Burns, Legal Counsel; Tom Fauth, Assistant Manager; Joan Revak, Board Secretary/Program Manager/Clerk of the District; Wendy Davis, Treasurer; Sherry Kallab, Accountant; Denise Gilbert, Permit Processing Specialist; Debbie Bjornson, Permit Processing Specialist; Karl Dulake, Maintenance Supervisor; Ron Shef, Ordinance Enforcement Officer

**OTHERS PRESENT:**

Gina Kevillian, 2414 Niagara Way, Costa Mesa

Donald E. Gregg, Agent, Curtis & Associates, 3187-F Airway Avenue, Costa Mesa, CA



..... **CONSENT CALENDAR** .....

Director Schafer motioned to approve the Consent Calendar as presented. Director Worthington seconded. Motion carried 5-0.

**REPORTS**

**MINUTE APPROVAL**

Minutes of Recycling Committee Meeting – December 5, 2005      The Minutes of the Recycling Committee Meeting of December 5, 2005, were approved as distributed.

Minutes of Investment Oversight Committee Meeting – December 8, 2005      The Minutes of the Investment Oversight Committee of December 8, 2005, were approved as distributed.

Minutes of Regular Committee Meeting – December 8, 2005      The Minutes of the Regular Meeting of December 5, 2005, were approved as distributed.

**MANAGER’S REPORTS**

Refunds      There were no refunds for the month of December 2005.

Occupancy Report and Payment of \$194,890.99 to Costa Mesa Disposal – January 2006      The Trash Occupancy Count documented an increase of 11 units for the occupancy report for solid waste collection as of January 1, 2006. Therefore, the total for January is 21,287.

Board directed Staff to prepare a warrant for \$194,890.99 to Costa Mesa Disposal on February 1, 2006, for January 2006 collection count of 21,287.

Monthly Spill Report to Regional Water Quality Control Board (RWQCB)      The Monthly Spill Report to the Regional Water Quality Control Board (RWQCB) for December 2005 was accepted as submitted.



**ENGINEER'S REPORTS**

**TREASURER'S REPORTS**

Financial Report as of November 30, 2005	The Financial Report as of November 30, 2005 was accepted as submitted.
Financial Report as of December 31, 2005	The Financial Report as of December 31, 2005 was accepted as submitted.
Treasurer's Report as of November 30, 2005	The Treasurer's Report as of November 30, 2005 was accepted as submitted.
Treasurer's Report as of December 31, 2005	The Treasurer's Report as of December 31, 2005 was accepted as submitted.
Warrant 2006-7 for December 2005 in the amount of \$520,490.12	Warrant Resolution #CMSD 2006-7 was approved, authorizing the President and Secretary to sign the warrant ratifying the payment of certain claims and demands, and specifying the funds out of which the same were paid in the amount of \$520,490.12.
Directors Expenses for the Month of December 2005	Director Compensation and Expense Reimbursement for the Month of December 2005 were approved and ratified as follows:  Director Ferryman: \$170.00 Director Perry: \$170.00 Director Schafer: \$680.00 + \$14.55 Director Woodside: \$340.00 Director Worthington: \$340.00

..... **END OF CONSENT CALENDAR** .....

Mr. Fauth advised the Board of the need to discuss a non-agenda item – Property at 1780 Whittier Street, Costa Mesa. Mr. Fauth stated that the need to take action arose after the agenda was prepared in that it had just been brought to Staff's attention that this property had recently been placed in probate or otherwise became available due to the death of the owner and there was a need to take action to give authority to try to acquire the property due to its uniqueness and suitability for the District's needs and because of the general unavailability of such property for a District yard.



Director Schafer moved the non-agenda item because the need arose after the agenda was prepared and there was a need to take immediate action. Director Perry seconded the motion. Motion carried 5-0.

Mr. Fauth reported Staff was previously directed to acquire a yard in Costa Mesa so that CMSD can promptly respond to maintenance activities and emergencies. Presently, equipment is located off-site in Irvine and the Contractor maintains operational control of CMSD assets including the portable pumps and generators. Staff is in a quest to acquire a yard from a lease capacity and an acquisition capacity. District was unsuccessful in acquiring Charle Street facility. Since that time, other properties have been evaluated, however, they were out of line in cost and location and were eliminated from further discussion. A property of interest is located at 1780 Whittier. The Owner of the facility passed away and property is in a probate process. Through Broker Don Gregg, Staff learned this afternoon the heirs to the property desire to sell it and Staff had a private showing of the facility this afternoon. The facility is a 12,000 sf lot with approximately 4,000 sf of building space including two separate buildings. Mr. Fauth provided photographs of the site. Facility would meet the District's needs for a maintenance facility and has adequate space for District vehicles. The buildings are presently occupied with tenants on a month-to-month lease. The price for the facility is in the million dollar range.

Mr. Hamers presented an update on the District's sewer maintenance program explaining the word is out that CMSD is no longer affiliated with the City and he is being questioned by other agencies, namely the Orange County Health Care Agency and the City of Newport Beach, on the District's ability to respond to sewer emergencies. Decisions were made to terminate the agreement with the City of Costa Mesa to better pump station maintenance and sewer line cleaning, however, the District is in the process of rebuilding emergency response to a level that is acceptable to CMSD. The District has a sterling reputation and continues to do an outstanding job with the new Maintenance Supervisor, Jimni Systems and National Plant Services. Purchasing a property will enable the District to expedite the process of bringing emergency response to District's standards.

Mr. Gregg reported on recent sales of other similar properties in the area and suggested an offer of no less than \$950,000 and to expect a counter from the owners.

Discussion ensued on the option of paying cash or financing the purchase, noting that an all cash purchase is the most attractive offer and financing requires a longer time period to close the transaction.

Ms. Davis will make inquiries into available financing through CSDA and other options.



Director Woodside motioned to put forth an offer of \$950,000 all cash, subject to Phase I soils report, physical inspection, clear title, with property delivered vacant on or before 60 days with \$20,000 earnest money deposit.

Motion seconded by Director Schafer. Motion carried 5-0.

## **WRITTEN COMMUNICATIONS**

There were no written communications.

## **PUBLIC COMMENTS**

There were no public comments made.

## **MANAGER'S REPORTS**

### **FIELD MAINTENANCE SERVICES**

Mr. Hamers reported the District is doing a substantially better job on pump station maintenance and sewer line cleaning. The District has actually started the televising under the OCSD Cooperative Projects Grant in combination with sewer cleaning. Everything is going well and Staff is extremely pleased with Jimni Systems.

President Ferryman inquired about private plumber being lined up as an emergency responder. Mr. Fauth reported receiving a proposal from C&R Drains and Staff is in the process of familiarizing them with CMSD facilities and pump stations which should take about 30 days. Staff called all plumbing businesses in the area to inquire who is capable of performing this service.

### **CMSD STRATEGIC PLAN**

#### **YEAR 2005 STRATEGIC PLANNING ACTION ITEMS**

An updated Year 2005 Strategic Planning Action Items list was presented. Staff recommended re-adopting 2005 Strategic Planning Action Items as 2005-2006. Director Perry motioned to re-adopt Year 2005 Strategic Planning Action Items as 2005-2006. Director Schafer seconded. Motion carried 5-0.



## **NEW DISTRICT HEADQUARTERS**

### **BUILDING AND GROUNDS AD HOC COMMITTEE**

#### **UPDATE ON IMPROVEMENTS**

Mr. Hamers reported spending time at the building and found security not to be adequate because of the people around the building, skateboarders, public eating lunch in front yard, throwing wrappers on ground. Mr. Hamers proposed improving building security by going forth with the landscaping improvements which includes the wrought iron fencing, taking out the sidewalk, removing the cut-through and to improve the parking situation by posting more signs to discourage DMV and Goodwill Industries customers from using CMSD parking lot. These improvements are already budgeted.

#### **RESPONSE FROM CR&R ON TRASH COLLECTION RATES**

District Staff met with David Ronnenberg and Dean Ruffridge of CR&R on January 10, 2006 and they agreed to provide a response to the District on trash collection rates by January 24, 2006

## **RECYCLING REPORTS**

### **WASTE DIVERSION REPORT – NOVEMBER 2005**

Ms. Revak presented the Waste Diversion Reports for December 2005 showing a 50.78% diversion rate.

Director Woodside motioned to receive and file the report. Director Perry seconded. Motion carried 5-0.

### **CONTRACT PAYMENT TO CR TRANSFER FOR RECYCLING SERVICES AND DISPOSAL**

#### **PAYMENT FOR NOVEMBER 2005 SERVICES**

Director Schafer motioned to ratify contract payment to CR Transfer for recycling services and disposal for the month of December 2005 in the amount of \$181,834.74. Director Perry seconded. Motion carried 5-0.



### **STANDARDIZED TRASH CONTAINER PROGRAM REPORTS**

Mr. Fauth presented a report on Standardized Containers and the cost to the District for providing additional containers to residents as requested by the Board of Directors. Mr. Fauth provided a graphic breakdown on distribution of containers as well as a copy of Chapter 10.01 of the Operations Code on Trash Regulations outlining CMSD charges for additional containers.

Ms. Davis recommended a 30% increase in cost of containers charged to residents in order to cover the containers provided at no charge.

Mr. Burns suggested the District "get out of the trash can business" by negotiating with CR&R to have them assume ownership of the containers.

Mr. Hamers recommended examining trash rates before negotiating with CR&R.

Staff directed to come back to the Board with a recommendation to propose to CR&R.

Director Perry motioned to increase by 15% the cost of additional containers to residents to cover normal administrative costs. Director Schafer seconded. Motion carried 5-0.

Mr. Shef presented the Ordinance Enforcement Summary Report for the month of December 2006. Two holidays occurred during the month causing trash collection to be late one day all week and the distribution of flyers was suspended during this time.

### **JOINT MEETING WITH MIDWAY CITY SANITARY DISTRICT (MCSD) AT CMSD HEADQUARTERS**

Ms. Revak reported Midway City Sanitary District agreed to the date of Thursday, February 9, 2006 at 6:00 p.m. for a joint meeting with CMSD. As this is the date of the CMSD regular meeting, Staff suggested two options: Convene the regular meeting agenda at 4:00 p.m. on February 9, 2006 with MCSD joining at 6:00 p.m. for a special meeting agenda; or, hold the meeting with MCSD at 6:00 p.m. on February 9, 2006 and move the regular CMSD Board of Directors meeting to another date. After discussion, the Board agreed to hold the regular CMSD meeting on Wednesday, February 8, 2006 at 6:00 p.m.

Ms. Revak will contact MCSD to ascertain how many will be attending the joint meeting. Staff will serve refreshments.



**RECYCLING COMMITTEE – MONDAY, JANUARY 9, 2006 - 12:00 P.M., CMSD  
BOARDROOM, 628 W. 19<sup>TH</sup> STREET, COSTA MESA, DIRECTORS WOODSIDE AND  
FERRYMAN**

**RECYCLING COMMITTEE GOALS FOR 2005/2006**

Director Woodside provided a brief update on current programs.

Staff is awaiting verification from the Boys and Girls Club that they have completed the recycling project and the District will then present the \$100 check.

**2005 SCHOOL TELEPHONE BOOK RECYCLING PROGRAM**

Director Woodside reported the Telephone Book Recycling Program concluded another successful year on December 23, 2005 with a total of 12,747 books (25.49 tons) collected. This compares with 11,092 books (22.18 tons) collected in the 2004 program.

St. John the Baptist won in the elementary school category. Costa Mesa High School, 7<sup>th</sup> and 8<sup>th</sup> grades, came out on top in the middle school contest and Estancia High School won the competition between the high schools.

Awards totaling \$10,673.00 will be distributed to the schools and Ms. Revak will schedule the presentation dates.

Also noted, the grand prize for the three winning schools was increased from \$250 per school to \$400 per school based on Board of Directors comments at the November 16, 2005 Regular meeting. The additional monies came from unused participation dollars from St. Joachim and Vineyard Schools.

Also provided were several charts including a history of the school program through 2005.

Director Woodside motioned to approve the awards to the schools as outlined in the report. Director Perry seconded. Motion carried 5-0.

**UNIVERSAL WASTE – REQUIREMENTS EFFECTIVE FEBRUARY 9, 2006**

Staff is awaiting a response from CR Transfer addressing the Federal Universal Waste recycling requirements that become effective February 9, 2006 and requesting information on how CR&R plans to comply. CRT will provide the response by January 24, 2006 as agreed to at the January 10, 2006 meeting with District Staff.



### **CITY OF COSTA MESA FRANCHISE REVENUE**

Through e-mail to District Staff, Ms. Donna Theriault, City of Costa Mesa Management Analyst, reported the City of Costa Mesa received approximately \$800,000 in franchise fees from 15 waste haulers in calendar year 2005.

### **CITY OF HUNTINGTON BEACH AND FOUNTAIN VALLEY TO GO TO 3-BIN FULLY AUTOMATED SERVICE**

Staff provided newspaper articles reporting that Rainbow Disposal will go to a 3-Bin fully-automated program if approved by the City Council of Huntington Beach. Rainbow will spend \$20 million on the program. The City of Fountain Valley also serviced by Rainbow would go to the same trash collection system.

## **ENGINEER'S REPORTS**

### **WASTE DISCHARGE REQUIREMENTS – (WDR)**

#### **GENERAL UPDATE**

Mr. Hamers provided a brief update on the Steering Committee, the General Committee, and the State WDR. The proposed State WDR is out for public comments.

#### **PROJECT No. 174 - GREASE CONTROL PROGRAM DEVELOPMENT**

Mr. Hamers presented the final report prepared by the Consultant, EEC for the second phase of the District's sewer system grease control program as required under the Regional Water Quality Control Board's Waste Discharge Requirements (WDR). Mr. Hamers pointed out that because grease is the number one cause of sewer system backups and overflows, the Regional Board requires a comprehensive grease control program and noted that the soon to be adopted State-wide WDR also includes the requirement for a comprehensive grease control program.

Director Perry motioned to accept the final report. Director Schafer seconded. Motion carried 5-0.

#### **PROJECT No. 176 - GREASE CONTROL PROGRAM PHASE III**

Mr. Hamers recommended the Board of Directors consider beginning the Phase III grease control program as included in the 2005-2006 Capital Improvement Program. The following actions were recommended:



1. Approve a professional services agreement with EEC to perform Phase III services as outlined in the attached proposal, not to exceed \$150,000.

Director Perry motioned to approve the EEC Proposal in the form of a professional services agreement to be signed by EEC and the Board. Director Schafer seconded. Motion carried 5-0.

2. Consider the firm of Robin B. Hamers & Associates, Inc., to provide engineering overview and management as shown in the attached proposal, not to exceed \$20,000.

Director Schafer motioned to approve the proposal by Robin B. Hamers to provide administrative services for Project No. 176 – Grease Control Program Phase III. Director Perry seconded. Motion carried 5-0.

3. Approve and execute an agreement with the Orange County Sanitation District (OCSD) that will provide for an Orange County Health Care Agency (OCHCA) restaurant inspector to perform one WDR-related inspection of each restaurant inside the CMSD boundary per year. The OCHCA inspections will supplement the inspections provided by EEC and will assist in reinforcing the importance of the grease control program to the local restaurant owners and general managers.

Director Woodside motioned to approve the FOG Inspection Services Agreement with OCSD with the stipulation that initial year costs not to exceed \$17,541. Director Perry seconded. Motion carried 5-0.

4. Transfer \$20,000 from the sewer reserves into this project to cover the first year cost of the OCHCA inspection program of \$17,541 as shown in the agreement with OCSD.

Director Perry motioned to approve the budget transfer of \$20,000 from the Capital Facilities Acquisition Budget to the Waste Discharge Requirements Phase III Budget for Inspection Services. Director Schafer seconded. Motion carried 5-0.

**DEVELOPMENT AGREEMENT AT 1901 NEWPORT BLVD. – EXCESS SEWER FLOWS**

Mr. Hamers requested the item be continued.



### **WESTBLUFF PUMPING STATION REHABILITATION**

Mr. Hamers presented a letter of notification to the Huntington West Management Company of a new manhole and connection to the existing sewer line adjacent to the pumping station. The work will be completed by L&S Construction, the sewer contractor for the new development on the adjacent property at 2100 Canyon Drive. Mr. Hamers requested approval of Schuler Engineering Corporation as a sole source contractor at a cost of approximately \$35,000. Attorney Burns reported the work on the Westbluff Pumping Station would normally qualify as work that must be competitively bid. The District Engineer/Manager has provided certain facts that might allow the award of the contract to Schuler without competitive bid.

Those facts involve the fact that the work is a combined private/public improvement in that some of the improvements are necessitated by a new development and therefore are being paid for by the developer, and part of the improvements are those the District desires to update old equipment. If two contracts were let, one by the developer and one for the publicly funded work, there would be obvious coordination efforts at the pump station. It therefore makes sense that one contractor be used.

However, since the private development will be constructed soon and a construction schedule has been recently established, therefore the public portion of the work must be coordinated with that construction schedule. Schuler Engineering is very knowledgeable about the District's pumping station and is available to perform this work within the tight construction schedule that the developer must adhere to for funding and other purposes. We are advised that there is no time within which the job could be competitively bid. Therefore, the District Engineer/Manager has recommended making findings that the competitive bid process be bypassed for all of the above reasons.

Case law exists that provides that competitive bidding may be dispensed with when the bidding process would be unavailing or would not produce an advantage, and the advertisement for competitive bid would therefore be undesirable, impractical or impossible. *Graydon v. Pasadena Redevelopment Agency* 164 Cal Rptr 56,58 (1980). District Counsel suggested the Board may want to make the determination that the above described facts bring this matter within that exception and authorize the award to Schuler Engineering.



Director Schafer moved to dispense with bidding for the above reasons and approve Schuler Engineering as the contractor for the Westbluff Pumping Station Rehabilitation at a cost of approximately \$35,000 for the project. Director Perry seconded. Motion carried 5-0.

**LETTER OF UNDERSTANDING WITH MESA CONSOLIDATED WATER DISTRICT**

Mr. Hamers presented a Letter of Understanding with Mesa Consolidated Water District for CMSD Use of Hydrant Water. The Districts agreed to continue working together cooperatively and collaboratively to serve the best interests of the public communities and the ratepayers of both agencies. On an interim six-month basis, the Districts will continue the historical and informal arrangement that has existed for a long time between the City of Costa Mesa and Mesa which provided for CMSD employees and/or CMSD contractors to use un-metered hydrant water for various public services without paying for the water used.

The effective date of the interim arrangement between Mesa and CMSD is December 16, 2005. CMSD will inform and assure that its contractors' (Jimni and National Plant Services) vehicles/equipment are clearly identified as CMSD authorized. Further, CMSD will assure that its contractors shall indemnify Mesa for damages that may be caused by its contractors and accept liability for same, including damages that may occur to Mesa facilities. The interim arrangement will expire on July 1, 2006, or earlier, upon approval and execution of a formal written agreement between Mesa and CMSD for a longer term yet to be determined.

Mesa and CMSD will meet periodically during the next four months to continue discussions about the interim arrangement and the information collected in order to prepare the formal written agreement that would be submitted for approval by the respective agencies and become effective on or before July 1, 2006.

Either Mesa or CMSD may request to modify or cancel this six-month interim arrangement by notifying the other party in writing with two weeks advance notice.

The Letter of Understanding was approved by the CMSD Manager/District Engineer and the Mesa General Manager on December 16, 2005.



## **DEVELOPMENT UPDATE – REPORT ON PROPOSED DEVELOPMENT PROJECTS**

### **SIX CONDOMINIUM TOWERS IN NORTH COSTA MESA**

Mr. Hamers presented a report on proposed Condominium Towers at 580 Anton Blvd. The sewer study, prepared by Huitt-Zollars, Inc., analyzes the impact on the Orange County Sanitation District 18 inch sewer in Avenue of the Arts and the Costa Mesa Sanitary District 12 inch, 10 inch and 8 inch sewers in Anton Blvd. that would accept flows from the proposed development.

The proposed development consists of demolishing the 20,400 square foot retail and restaurant site at the northeast corner of Avenue of the Arts and Anton Boulevard and replacing it with a 250 unit condominium tower development along with constructing an additional 480 condominiums and 6,000 square foot retail development at the southeast corner of Avenue of the Arts and Anton Boulevard. Also considered in the study is the future Art Museum on the westerly side of Avenue of the Arts.

The CMSD will utilize the HZI study as a reference for future developers in the area.

### **CITY OF NEWPORT BEACH GENERAL PLAN REVISION**

Mr. Hamers presented a report on City of Newport Beach proposed general plan land use changes. The Costa Mesa Sanitary District provides sewer service and trash collection to various areas of Newport Beach, however, only nine sub-areas have actual land use changes identified and of the nine, only two have sewer service from the CMSD and neither includes parcels receiving trash collection from the CMSD. The two sub-areas are West Newport Mesa sub area and the Old Newport Boulevard sub-area.

Mr. Hamers also reviewed other proposed projects with increased land use intensities and the District's policy of requiring a sewer study to insure adequate sewer capacity exists, and if not, requiring the developer to construct the additional capacity

## **VACATION OF SEWER EASEMENTS**

### **330 BAY STREET, TRACT 16694, RESOLUTION No. 2006-718**

Mr. Hamers presented Resolution No. 2006-718, ordering the vacation of the District's interest in an easement for public utilities.



Director Schafer motioned to adopt Resolution No. 2006-718. Director Woodside seconded. Motion carried 5-0.

**2075 NEWPORT BOULEVARD, RESOLUTION No. 2006-719**

Mr. Hamers presented Resolution No. 2006-719, ordering the vacation of the District's interest in an easement for public utilities.

Director Perry motioned to adopt Resolution No. 2006-719. Director Woodside seconded. Motion carried 5-0.

**TREASURER'S REPORTS**

The Treasurer had nothing to report.

**ATTORNEY'S REPORT**

**COSTA MESA DISPOSAL AND CR TRANSFER CONSOLIDATED AGREEMENT**

Mr. Burns presented a chronology of Master Agreement negotiations with CR Transfer. In a January 10, 2006 meeting with CRT and CMSD Staff, CR&R agreed to have a formal response by January 24, 2006 regarding a consolidated collection and processing agreement.

**IMPLEMENTATION OF ASSEMBLY BILL 1234**

**ORDINANCE No. 55 ADDRESSING THE REQUIREMENTS OF THE LOCAL GOVERNMENT SUNSHINE BILL**

Mr. Burns presented Ordinance No. 55, in compliance with *the Local Government Sunshine Bill*, adopting written guidelines and requiring officials of local government entities that pay per diem compensation or that pay expense reimbursements, to attend ethics training seminars.

The addition of the following to Section 3.01.030 was requested:

"Educational Outreach and Presentations  
City of Costa Mesa Council Meetings"

Director Schafer motioned to adopt Ordinance No. 55 Addressing the Requirements of the Local Government Sunshine Bill as amended. Director Perry seconded. Motion carried 5-0.



**NATIONAL PLANT SERVICES AGREEMENT FOR SEWER LINE CLEANING**

Mr. Burns requested the item be continued.

**JIMNI SYSTEMS INC. AGREEMENT FOR PUMPING STATION MAINTENANCE**

Mr. Burns requested the item be continued.

**LOCAL MEETINGS (INCLUDES REPORTS BY ALL DIRECTORS REPRESENTING THE DISTRICT)**

**ORANGE COUNTY SANITATION DISTRICT (OCSD)**

President Ferryman reported on the December 15, 2005 meeting of the Orange County Sanitation District. OCSD Staff was directed to re-look at the capital improvement projects.

**SANTA ANA RIVER FLOOD PROTECTION AGENCY**

There was no meeting of the Agency in December 2005. The next meeting will be held on January 26, 2006.

**INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC)**

A meeting was not held in December 2006.

**LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

Director Schafer attended a LAFCO meeting on December 14, 2005 and reported the following:

- MSRs were reported on. In 2006 LAFCO will be working on South County.
- A Strategic Planning meeting will be held on January 27, 2006. CMSD, the City of Costa Mesa and the Water District will be reviewed in 2006.

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)**

President Schafer traveled to Sacramento on January 6, 2006 for an Executive Board meeting.



**RESIGNATION FROM CSDA LEGISLATION COMMITTEE BY DIRECTOR  
WORTHINGTON**

Director Worthington presented a letter to President Ferryman and Board Members notifying CMSD of his resignation from the CSDA Legislation Committee due to significant travel expenses.

**CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA)**

**2006 MEMBERSHIP DUES IN THE AMOUNT OF \$3,264.53**

Ms. Davis presented an invoice for 2006 CASA membership dues in the amount of \$3,264.53.

Director Schafer motioned to approve payment to CASA for 2006 Membership dues in the amount of \$3,264.53. Director Woodside seconded. Motion carried 5-0.

**MEETINGS OF: COSTA MESA CITY COUNCIL, OCCOG, WACO, CHAMBER OF  
COMMERCE**

**CHAMBER OF COMMERCE**

Director Schafer reported the Chamber of Commerce was dark for November and December.

**OCCOG**

Director Schafer attended a meeting on December 6, 2005.

**WACO**

Director Schafer was out of town for the WACO meeting.

**OLD BUSINESS**

There was no old business discussed.



## **NEW BUSINESS**

### **ORANGE COUNTY EMPLOYMENT RELATIONS CONSORTIUM – AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR SPECIAL SERVICES**

Ms. Davis presented an Agreement with Liebert Cassidy Whitmore for Special Services and an invoice in the amount of \$2,390 for membership from 01/01/06 through 12/31/06.

Director Schafer motioned to execute the Agreement and approve payment to Liebert Cassidy Whitmore in the amount of \$2,390. Director Perry seconded. Motion carried 5-0.

## **ORAL COMMUNICATIONS AND DIRECTOR COMMENTS**

There were no oral communications or Director comments.

## **ADJOURNMENT**

At 8:20 p.m., President Ferryman adjourned the meeting.

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**SECRETARY**

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**PRESIDENT**